



**REGULAR COUNCIL MEETING MINUTES
SEPTEMBER 4, 2018 – 2:00 P.M.
COUNCIL CHAMBERS**

PRESENT:

Mayor	K. Craig
Councillors	R. Hohm, B. Simpson, D. Lloyd, B. Pauls, J. Abrey, B. Chapman
Administration/Staff	K. Hastings, K. Bly, M. Overbeeke, C. Mills, C. L'Hirondelle, C. Rutberg, S. Croil
Recording Secretary	L. Unger
Media	None
Gallery	P. Casurella, Staff Sgt. G. Henry, Sgt. D. Marentette

ITEM 233 1.0 CALL TO ORDER

- Mayor Craig called the meeting to order at 2:00 p.m.

ITEM 234 1.1 CONFLICT OF INTEREST DECLARATION

- Mayor Craig inquired as to any pecuniary or non-pecuniary interest in the meeting. None declared.
- Mayor Craig noted that Councillor Chapman is presenting at the City of Lethbridge Council and will be absent for the first portion of the meeting.

ITEM 235 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

- 11.8 Roger Brooks Event

MOTION 274.18 *Councillor Simpson moved that Council accept the September 4, 2018, Agenda as amended.*

6-0 Carried

ITEM 236 3.1 REGULAR COUNCIL MEETING MINUTES – JULY 9, 2018

MOTION 275.18 *Councillor Hohm moved that Council accept the July 9, 2018, Regular Council Meeting Minutes as presented.*

6-0 Carried

ITEM 237 3.2 SPECIAL COUNCIL MEETING MINUTES – JULY 24, 2018

MOTION 276.18 ***Councillor Simpson moved that Council accept the July 24, 2018, Special Council Meeting Minutes as presented.***

6-0 Carried

ITEM 238 **4.1** **SOLID WASTE INQUIRY – FOLLOW UP FROM JULY 9, 2018**
- C. L'HIRONDELLE

- Councillor Abrey expressed in favor of moving all pickup to front as noted in recommendation #2, further sharing that we don't need to spend more money. We can already see the damages to the back infrastructure.
- Councillor Lloyd inquired if there will be anything in place to have bins on side or back? I don't like the look of having it in the front. C. L'Hirondelle responded that the bins need to be stored on your property. Mayor Craig noted that he will be voting against moving to all front pickup, as recommendation #2 and that there are other options to be explored.
- Councillor Lloyd noted agreement with Mayor Craig, and has received feedback that residents want it to remain as is.
- Councillor Simpson noted that feedback from company would be appreciated. C. L'Hirondelle added that the company has shared that they will do whatever is asked of them, noting that front is easier but would do whatever is decided by Council.
- Councillor Pauls suggested a trial run and try that way for a couple of months, and then decide? C. L'Hirondelle responded that yes, we could do that if that is Council's wish.
- Councillor Hohm shared that he is against a trial, lets decide and go with it. if we make change to front only, what fallback will we anticipate from citizens so that we have time to prepare? C. L'Hirondelle shared that we can advertise, utilize social medias, and send out mail out. Councillor Hohm asked if it is possible for all with alley pickup to get letter handed or mailed to them to ensure nothing is missed? C. L'Hirondelle responded that it would take some work, but we could do it.
- CAO Hastings added the simplest way would be to send blanket letter to all property, so all are notified then nothing falls through cracks.
- Councillor Lloyd shared that she agrees with Councillor Pauls on a 3-month trial.

MOTION 277.18 ***Councillor Abrey moved that Council change all residential solid waste pick up locations to the front of the properties except for Parkside Close and Parkside Drive to be effective October 1, 2018.***

4-2 Carried

Councillor Pauls, Councillor Abrey, Councillor Simpson, Councillor Hohm in favor.
Councillor Lloyd, Mayor Craig opposed.

- Mayor Craig noted a change of order of items to the Agenda, noting that item 7.1 would be addressed before item 6.1.

ITEM 239 **6.2** **PROPOSED CANNABIS CONSUMPTION BYLAW 745-R-09-18 – C. MILLS**

- Councillor Pauls inquired about page 5, Item 4.1, states that anyone who has a medical condition can smoke wherever they choose? C. Mills responded that this is correct and also reflective with the federal regulations.
- C. Mills noted that there is no requirement for a public hearing for the consumption bylaw, however it is required for amendments to the land use bylaw.

MOTION 278.18 ***Councillor Lloyd moved that Council pass the Cannabis Consumption Bylaw 745-R-09-18 for 1st reading.***

5-1 Carried

Councillor Lloyd, Councillor Pauls, Mayor Craig, Councillor Simpson, Councillor Hohm, in favor. Councillor Abrey opposed.

- Councillor Hohm noted that there will be opportunity at the open house to discuss the matter further.

MOTION 279.18 ***Councillor Hohm moved that Council table 2nd and 3rd reading of Cannabis Consumption Bylaw 745-R-09-18 until after the Open House on September 13, 2018.***

5-1 Carried

Councillor Pauls, Councillor Abrey, Mayor Craig, Councillor Simpson, Councillor Hohm, in favor.

Councillor Lloyd opposed.

ITEM 240 6.3 PROPOSED LAND USE BYLAW 746-P-09-18 – RELATED TO CANNABIS – C. MILLS

- C. Mills noted that amendments to the Land Use Bylaw would require a public hearing.
- C. Mills noted that the Bylaw would allow a cannabis production facility for medical marijuana uses, could be allowed as discretionary use within our industrial districts.

MOTION 280.18 ***Councillor Hohm moved THAT Council move first reading of Bylaw #746-P-09-18 to amend Land Bylaw #677-P-04-13. Further, that Council establishes a public hearing date, in accordance with its obligations under section 606 of the Municipal Government Act [2000], at the Council meeting of October 9, 2018.***

6-0 Carried

ITEM 241 6.4 PROPOSED LAND USE BYLW RE-DESIGNATION 744-P-09-18 – RELATED TO LAGOONS – C. MILLS

- C. Mills noted that a public hearing is required before 2nd and 3rd readings could be considered.
- CAO Hastings inquired why “direct control” wasn’t included as an option? C. Mills responded that it is an option. This route would allow Council to act as its own planning commission and approval of development permits and decisions.

MOTION 281.18 ***Councillor Hohm moved THAT Council move first reading of Land Use Re-designation Bylaw #744-P-09-18. Further, that Council establishes a public hearing date, in accordance with its obligations under section 606 of the Municipal Government Act [2000], at the Council meeting of September 24th 2018.***
6-0 Carried

**ITEM 242 5.1 2:30PM DELEGATION, PUBLIC CRIME MAPPING
– STAFF SGT. G. HENRY, C. RUTBERG**

- Delegation started at 2:28pm.
- Staff Sgt. G. Henry noted that he would be introducing Sgt. D. Marentette later on.
- Staff Sgt. G. Henry provided an overview of the program; noting that it is a provincial wide, K Division initiative and is optional to municipalities and county's. The program links to website with R.C.M.P. and partners with our website and will include statistics of crime happening in our community. Crime statistics are posted for a 2-week period and the R.C.M.P. will retain the data for 2-years. The idea is that it will help the public about concerns for the past 2 weeks. The data is not specific to address, crime map show in generality, not specific homes or businesses.
- C. Rutberg received feedback from St. Albert, and noted that the public loves this program.
- Staff Sgt. G. Henry added that its optional. Should Council decide to not participate, the map will show all municipalities and will have a grayed-out area of those not participating.
- Delegation concluded at 2:33pm.

MOTION 282.18 ***Councillor Simpson moved that Council support that once "K" Division R.C.M.P. receives the approval from Ottawa "Procurement", the Province wide project will roll out and THAT Council approves participation in the project. The project may be discontinued at the discretion of the Town at any time.***
6-0 Carried

- Staff Sgt. G. Henry introduced Sergeant D. Marentette. Mayor Craig inquired if this was result of Council efforts for an 8th R.C.M.P. member? Staff Sgt. G. Henry confirmed this is correct.
- Staff Sgt. G. Henry further added that Sergeant D. Marentette will take over the day-to-day operational duties for both rural and municipal. He will take over policing for Staff Sgt. G. Henry in his absence.
- Sergeant D. Marentette provided some background of himself.
- Mayor Craig provided welcome on behalf of Council and administration.

ITEM 243 5.2 2:45PM DELEGATION, SOUTHGROW – P. CASURELLA

- Delegation commenced at 2:39pm.

- Councillor Lloyd inquired if Southgrow will be continuing the awards to businesses. P. Casurella confirmed that the awards were not done this year but does have plan to continue them in the future.
- Delegation concluded at 2:48pm.

ITEM 244 7.1 FIREHALL RENOVATION & EXPANSION PROJECT – K. MCKEOWN

- Chief McKeown provided a powerpoint presentation of the renovation and expansion project.
- Chief McKeown noted that a Fire Academy was proposed to partner with Palliser Regional Schools and implement a Fire Academy. Palliser is very supportive of this and is looking to do a rollout at Kate Andrews High School and the Fire Academy in September of 2019.
- Councillor Pauls inquired if the parking lot is really destined to be gravel. Chief McKeown noted that this was a cheaper option. CAO Hastings added that the paving could be done internally and excluded from an RFP.

MOTION 283.18 *Councillor Lloyd moved that Council give authorization to administration to post the Fire Hall Renovation and Expansion project to tender.*

6-0 Carried

ITEM 245 6.1 PROPOSED BORROWING BYLAW 743-B-09-18 – M. OVERBEEKE

- CAO Hastings inquired of what interest rate can we expect? M. Overbeeke responded that it depends on the timing of the tender. If the funds are not required until next year, it could change.

MOTION 284.18 *Councillor Hohm moved that Council provide FIRST reading to Borrowing Bylaw 743-B-09-18 for the Firehall renovation and expansion project.*

6-0 Carried

ITEM 246 7.2 FINANCIAL VARIANCE REPORT – 2ND QUARTER – M. OVERBEEKE

MOTION 285.18 *Councillor Simpson moved that Council approves the 2nd Quarter 2018 Capital and Operating Budget Variance reports as presented.*

6-0 Carried

ITEM 247 7.3 FEBRUARY 2018 BANK RECONCILIATION – M. OVERBEEKE

MOTION 286.18 *Councillor Abrey moved that Council Approve the Preliminary Bank Reconciliation for the month of February 2018.*

6-0 Carried

ITEM 248 7.4 MARCH 2018 BANK RECONCILIATION – M. OVERBEEKE

7.5 APRIL 2018 BANK RECONCILIATION – M. OVERBEEKE

7.6 MAY 2018 BANK RECONCILIATION – M. OVERBEEKE

7.7 JUNE 2018 BANK RECONCILIATION – M. OVERBEEKE

MOTION 287.18 *Councillor Abrey moved that Council approve the Preliminary Bank Reconciliation for the months of March, April, May and June 2018.
6-0 Carried*

- Councillor Chapman entered Council Chambers at 3:03pm.

ITEM 249 7.8 MAY 2018 ACCOUNTS PAYABLE – M. OVERBEEKE

7.9 JUNE 2018 ACCOUNTS PAYABLE – M. OVERBEEKE

7.10 JULY 2018 ACCOUNTS PAYABLE – M. OVERBEEKE

- Councillor Hohm inquired about cheques listed on the cheque runs, further noting that there are items \$5 K, \$10 K+ and inquired if they are tenders and if RFP's have been done for these items?
- CAO Hastings responded that we follow our purchasing policy and noting that purchases typically under \$10 K are per the purchasing policy. CAO Hastings further inquired if Council is wanting RFP's for values under \$10 K? Councillor Hohm responded no, but a column could be added to the listing that could indicate if an RFP or an RFQ was done or not and that an effort was made to follow process.
- Mayor Craig suggested that administration come back with a proposed checklist back and we can approve if that meets our needs.
- M. Overbeeke inquired what minimum value Council is requesting further notes on? Councillor Hohm responded that anything over \$5 K would be valuable.
- CAO Hastings noted that when an RFP is done, the pricing could potentially be locked in with a price schedule for a two-year period and could be noted on the listing.

MOTION 288.18 *Councillor Hohm moved that Council direct administration to come back with an approved accounts payable cheque list format.
7-0 Carried*

MOTION 289.18 *Councillor Simpson moved that Council approve the May Accounts Payable Cheque Lists for cheque numbers: 072902 to 072960; 072961 to 072999; 073000 to 073048; 073049 to 073092; and 073093 to 073136;
and the June Accounts Payable Cheque Lists for cheque numbers: 073137 to 073208; 073209 to 073247; 073248 to 073369; and 073370 to 073391;
and the July Accounts Payable Cheque Lists for cheque numbers: 073392 to 073429; 073430 to 073510; 073511 to 07373551; and 073552 to 073609.*

7-0 Carried

ITEM 250 7.11 TOWN OF CARDSTON – REQUEST FOR LETTER OF SUPPORT TO EXPANDING THE SOUTHERN ALBERTA TRADE CORRIDOR – C. MILLS

MOTION 290.18 *Councillor Chapman moved that Council direct administration to prepare a letter to the Town of Cardston indicating the Town’s support for the outlined initiative.*

7-0 Carried

ITEM 251 7.12 ALBERTA RECREATION & PARKS ASSOCIATION – ELECTED OFFICIALS WORKSHOP – L. UNGER

MOTION 291.18 *Councillor Hohm moved that Council decline the invitation to participate in the workshop.*

7-0 Carried

ITEM 252 7.13 COALDALE LIBRARY BOARD – MOTION TO SUPPORT GRANT APPLICATION – L. UNGER

MOTION 292.18 *Councillor Chapman moved that Council support and appoint Councillor Briane Simpson to the Coaldale Library Board for a three (3) year term, concluding on October 26, 2020, and THAT Council support and appoint member-at-large, Tory Campbell to the Coaldale Library Board for the term ending October 18, 2018.*

7-0 Carried

ITEM 253 8.1 JULY 2018 DEVELOPMENT STATISTICS – C. L’HIRONDELLE

8.2 AUGUST 2018 DEVELOPMENT STATISTICS – C. L’HIRONDELLE

➤ Councillor Chapman noted his appreciation for the infill statistics noted.

MOTION 292.18 *Councillor Lloyd moved that Council accept the July and August 2018 Development Statistic reports as information.*

7-1 Carried

ITEM 254 9.1 MUNICIPAL EXCELLENCE MINISTER’S AWARD FOR SAFE COMMUNITIES – J. ABREY

➤ Councillor Abrey accepted the Municipal Award for Safe Communities on behalf of Council and gave appreciation to the staff and volunteers that provide a safe community for all of us.

ITEM 255 9.2 CANADIAN BADLANDS – CINDY AMOS TOURISM CHAMPION, AWARDED TO COMMUNITIES IN BLOOM – B. CHAPMAN

➤ Councillor Chapman, nominator of the award, provided a background of the award.

MOTION 293.18 **Councillor Pauls moved that Council accept the Council Reports as information.**

7-0 Carried

- ITEM 256 11.1 ALBERTA HEALTH SERVICES – SERVICES CURRENTLY AVAILABLE AT COALDALE HOSPITAL
 11.2 COPY OF APPROVED STREET NAMING POLICY #C-018-0718
 11.3 COPY OF APPROVED COMMUNITY STANDARDS BYLAW #741-R-06-18
 11.4 COPY OF PALLISER CONGRATULATORY LETTER
 11.5 MUNICIPAL AFFAIRS – MINISTERIAL ORDER OF CHANGES TO ICF & IDP'S
 11.6 CHINOOK ARCH REGIONAL LIBRARY SYSTEM – APPROVED BUDGET
 11.7 CANADIAN BADLANDS TOURISM – SEEKING SOCIAL MEDIA AMBASSADORS
 11.8 ROGER BROOKS EVENT

MOTION 294.18 *Councillor Chapman moved that Council receive Items 11.1 to 11.8 as information.*

7-0 Carried

- ITEM 257 12.0 CLOSED MEETING

MOTION 295.18 *Councillor Simpson moved that Council go into closed meeting at 3:26 p.m.*

7-0 Carried

Mayor Craig called for a 5-minute recess.

Only Council members and the CAO were in attendance during the closed meeting session.

MOTION 296.18 *Councillor Pauls moved that Council come out of closed meeting at 4:26 p.m.*

7-0 Carried

- ITEM 258 12.1 CAO REPORT – K. HASTINGS (FOIP SECTIONS 16, 17, 23 AND 24)

MOTION 297.18 *Councillor Pauls moved that Council adjourn at 4:26 p.m.*

7-0 Carried

Kim Craig, MAYOR

KALEN HASTINGS, CAO