



**REGULAR COUNCIL MEETING MINUTES
JULY 9, 2018 – 2:00 P.M.
COUNCIL CHAMBERS**

PRESENT:

Mayor K. Craig
Councillors R. Hohm, B. Simpson, D. Lloyd, B. Pauls, B. Chapman, J. Abrey
Administration/Staff K. Hastings, K. Bly, M. Overbeeke, C. Mills, A. Koester
Recording Secretary L. Unger
Media N. Jamieson – Sunny South News
Gallery

ITEM 193 1.0 CALL TO ORDER

- Mayor Craig called the meeting to order at 2:00 p.m.

ITEM 194 1.1 CONFLICT OF INTEREST DECLARATION

- Mayor Craig inquired as to any declarations of pecuniary or non-pecuniary interest in the meeting. None declared.

ITEM 195 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

MOTION 229.18 *Councillor Lloyd moved that Council accept the July 9, 2018, Agenda as presented.*

7-0 Carried

ITEM 196 3.1 REGULAR COUNCIL MEETING MINUTES – JUNE 25, 2018

- Councillor Chapman noted a correction to page 2, Item 4.1, paragraph 7, “...comments received from residents that are trying to budget for assessment”, noting that assessment should be replaced with “property taxes”.

MOTION 230.18 *Councillor Chapman moved that Council accept the June 25, 2018, Regular Council Meeting Minutes as amended.*

7-0 carried

ITEM 197 4.1 SOLID WASTE PICKUP – C. MILLS

- C. Mills, Manager of Economic & Community Development, shared the survey results for solid waste pickup noting that 224 responses were received.
- Mayor Craig expressed his support to Option 2, given the responses received.
- Councillor Lloyd inquired about the 7am to 7pm would be enforced? Cam replied that yes this is correct but also added that it is not the intention to issue tickets immediately, to educate first. Fines start at \$50.
- CAO Hastings added that those streets that have front side pickup, have a higher rate of those putting their bins away more than back pickup. This is encouraging more strategies moving forward to get residents to put them away.
- Mayor Craig gave agreement that a heavy hand of the law is not the way to proceed. We can advertise to remind residents with back alley pickups to get the bins back on their property.
- Councillor Pauls shared his favor of Option 1 as big trucks have issue navigating in the alleys. Our alleys are getting fixed and need at least a year to get totally fixed up.
- Councillor Lloyd shared that she hears that residents don't want it in front and by notifying them and giving them a chance, might give them incentive to put them away. Further sharing that she is in favor of Option 2.
- Councillor Abrey inquired if we have way of attracting IP addresses relating to the survey? The comments received seemed similar. C. Mills noted that he can't speak to this survey but previously we found no obvious reason to believe that residents were submitting repetitive surveys.
- Councillor Hohm inquired if we go with Option 2, what does that mean to go slowly with enforcement? I think we need it to be strong and act quickly. CAO Hastings responded that we have tried enforcement blitzes in the past and they are quite labour intensive. I am in favor of Option 2, which for Enforcement is a huge draw of CPO resources. It will be helpful to know where Council wants the services and time allocated.
- Councillor Chapman noted that he hasn't heard what the contract company would require. Would their opinion give direction as some issues with trucks getting stuck? CAO Hastings responded that we did speak with the provider and there are pros and cons. Whatever decided by Council will require advance notice to train drivers.
- Councillor Abrey inquired if there any way to consider the same side of alley for all bins? Would reduce trips back and forth. Could help save the infrastructure. Further sharing that he is in favor of Option 2. Mayor Craig added that he is open to changing the way we conduct services in the town.
- Councillor Pauls noted that he agreed with Councillor Hohm, we need to ensure the bins get put away every time.
- Councillor Chapman referenced a study done 5 years ago on the number of trips down each side of street. Further noting that he is open to suggestion of changing the current way of conducting the service to save time and infrastructure.
- Councillor Abrey further noted that he has seen retaining walls on fences are starting to cave in and pads on garages are starting to heave. There are damages happening to the property owners.

- CAO Hastings noted that Council could table and request additional information. If there are additional scenarios beyond the 3 options, administration will need additional time to compile and will have to come back at another time.
- C. Mills noted that suggestions are not unreasonable. This issue is ongoing and it would be reasonable to pursue Option 2 and consider other additional options.
- Councillor Chapman noted that these trucks impact our back alleys. Our Operations department might need more regular maintenance of trucks and alleys.

MOTION 231.18 ***Councillor Chapman moved that Council table all motions regarding Solid Waste Pickup until the September 4, 2018, Regular Council Meeting.***

2-5 Defeated

***Councillor Chapman and Mayor Craig in favor.
Councillor Lloyd, Councillor Pauls, Councillor Abrey,
Councillor Simpson, Councillor Hohm opposed.***

- Councillor Lloyd reminded that we can add additional options with the passing of the motion.
- Councillor Simpson noted that residents just didn't want to bring in bins, if they felt like they had to, they might change. I am in favor of Option 2, plus work on educating the residents.
- Councillor Hohm agreeing with Option 2. Further noting that this subject was brought up on tour 1.5 years ago. Administration brought up back alley pickup was beginning to be concern at that time. I would request administration to make strong recommendations and details outside of survey so we can make decisions on cost, manpower, long-term infrastructure, and safety in mind.

MOTION 232.18 ***Councillor Simpson moved that Council keep the residential solid waste pick ups in the current locations and that Section 20 (b) of Bylaw 737-R-12-17 be enforced by the Town of Coaldale Peace Officers, FURTHER requesting that administration report back at the Regular Council Meeting on September 4, 2018, regarding cost, manpower, long-term infrastructure and safety matters related to Solid Waste Pickup.***

7-0 Carried

- Councillor Simpson further noted that it would be appreciated if administration could check an alley before and after a rain to gauge the possible damages.

ITEM 198 0.0 PUBLIC HEARING

0.1 2:15PM, COMMUNITY STANDARDS BYLAW #741-R-06-18

- Mayor Craig opened up the public hearing at 2:29pm and further encouraged anyone in the gallery to announce themselves should they wish to speak to the matter. None responded.
- L. Unger, Legislative Coordinator, read aloud the seven (7) proposed amendments to the Community Standards Bylaw #741-R-06-18.
- Mayor Craig inquired if the public hearing was properly advertised two (2) weeks in advance, L. Unger confirmed yes, this is correct.
- Councillor Chapman inquired what commercial district refers to? L. Unger responded that this reference is for our industrial section of town.
- Mayor Craig inquired again with the gallery to see if anyone wished to speak to the matter. None responded. Mayor Craig declared the public hearing closed at 2:32pm.

ITEM 199 6.1 COMMUNITY STANDARDS BYLAW #741-R-06-18

***MOTION 233.18 Councillor Hohm moved that Council provide SECOND reading of Community Standards Bylaw #741-R-06-18.
7-0 Carried***

***MOTION 234.18 Councillor Hohm moved that Council provide THIRD reading of Community Standards Bylaw #741-R-06-18.
7-0 Carried***

ITEM 200 4.2 CANNABIS LEGAL OPINION & TIMELINE – C. MILLS

- C. Mills verbally summarized the legal opinion that Council requested at the June 25, 2018, Regular Council Meeting.
- The legal opinion references two (2) areas; the sale of cannabis, and the consumption of cannabis.
- The legal opinion provides that Council fundamentally has the right to prohibit the sale within the Town of Coaldale which would be reflective in the Land Use Bylaw. The legal opinion also provided confirmation that the Town of Coaldale can prohibit the consumption of cannabis on public property, however it cannot prohibit on private property indoors or out.
- Councillor Hohm inquired if the discussion is required to have during closed meeting? C. Mills responded that no, Council has the right to review and discuss the legal opinion in a closed meeting but is not required to do so. It is the decision of Council to move to closed meeting. Further sharing that typically municipalities discuss legal matters in closed meeting sessions.
- C. Mills confirmed that the legal opinion received had not been shared with Council prior to the meeting, so it is not unreasonable for Council to want to take some time to review and discuss the matter.

***MOTION 235.18 Councillor Lloyd moved that Council table further discussion on cannabis until the Closed Meeting portion of the meeting.
3-4 Defeated***

***Councillor Lloyd, Councillor Pauls, Councillor Chapman, in favor.
Councillor Abrey, Mayor Craig, Councillor Simpson, Councillor Hohm, opposed.***

- C. Mills shared that the Cannabis Bylaw draft will be presented on September 4, 2018, and a public engagement strategy scheduled for the week of September 10, 2018, with intention of further presentation on the matter in early October. When Council does resume in September, we will have direction at that time and will have to move quite quickly.
- Mayor Craig shared his concern with the public consumption nuisance factor and the toxicity factor of second hand smoke, further inquiring if there is a way to regulate the unwanted desire of second hand smoke? C. Mills responded that the opinion regarding the nuisance factor associated with cannabis if significant enough, the municipality may have grounds to regulate.
- Councillor Pauls expressed need for time to read and review the legal opinion before proceeding.

MOTION 236.18 ***Councillor Abrey moved that Council receive the report as information to allow Council time to review and consider the legal opinion.***
7-0 Carried

- Mayor Craig noted that a Special Council Meeting can be called later on to discuss the matter further.

ITEM 201 7.1 TAX COLLECTION UPDATE – M. OVERBEEKE

- M. Overbeeke, Director of Financial Services, noted that the mail boxes out front of Town Office were checked twice daily leading up to the June 30, 2018, due date.

MOTION 237.18 **Councillor Chapman moved that Council receive the report for information.**
7-0 Carried

ITEM 202 7.2 COMMUNITY SAFETY NET – REQUEST FOR AD PURCHASE – L. UNGER

- M. Overbeeke shared that the advertising was based out of eastern Canada instead of western.

MOTION 238.18 **Councillor Hohm moved that Council receive for information.**
7-0 Carried

ITEM 203 7.3 JANUARY 2018 BANK RECONCILIATION – M. OVERBEEKE

- M. Overbeeke, noted that we are behind but are catching up.

MOTION 239.18 ***Councillor Chapman moved that Council approve the Preliminary Bank Reconciliation for the month of January 2018 as presented.***
7-0 Carried

ITEM 204 7.4 APPROVAL OF BUDGET SCHEDULE – M. OVERBEEKE

- Mayor Craig inquired if Council had any conflict with the proposed dates. Councillor Simpson noted that she is unavailable August 29 and 30th.
- Councillor Chapman noted that it is helpful for him to have meetings in the afternoon and not the mornings. M. Overbeeke suggested that the meetings are currently scheduled for all-day but can be adjusted.
- CAO Hastings noted that the August 29 and 30th were intended to be done in two, four-hour segments, likely in early evening.
- Mayor Craig suggested that there may be some fine tuning needed on some of the dates but otherwise in agreement with what was presented.

MOTION 240.18 ***Councillor Chapman moved that Council approve the budget schedule as presented.***
7-0 Carried

- M. Overbeeke suggested that she will send out calendar invites reflective of the budget calendar.
- Councillor Simpson noted that she is fully available on August 28th.

ITEM 205 7.5 ANIMAL CONTROL & CAT COMPLAINT – L. UNGER

- Mayor Craig inquired if the number of cats was verified or if it was alleged based on the complaint? L. Unger confirmed that the number of cats was not confirmed.
- Councillor Chapman noted that the City of Lethbridge does not have a cat bylaw, but suggestive statements to help curb cat control. The City of Calgary and the Town of Three Hills both have bylaws in place worth checking into.

MOTION 241.18 ***Councillor Chapman moved that Council direct administration to research other municipalities for non-canine regulations.***

6-1

Councillor Lloyd, Councillor Pauls, Mayor Craig, Councillor Simpson, Councillor Chapman, Councillor Hohm, in favor.
Councillor Abrey opposed.

- Councillor Pauls suggested getting the SPCA involved. CAO Hastings shared that this may be relevant to this situation. Further sharing that it would be beneficial to the community to find alternate
- Councillor Simpson shared that she has been approached by several residents as of late, sharing complaints of cat issues in the town.
- Councillor Abrey shared disagreement with adding another bylaw, expressing fears that it won't be enforced. If we add a cat bylaw, who would be enforcing it?

- CAO Hastings responded that the town is working with an outside agency to add an adoption agency to accommodate both dogs and cats. We will have more information in the fall to this regard.

ITEM 206 7.6 STREET NAMING INQUIRY AND POLICY #C-018-0718 – L. UNGER

- Councillor Hohm noted that named streets become difficult to maneuver for first responders and also for residents. Further sharing that he is not in favor of adding names, should stay with streets and avenues and keep it simple.

MOTION 242.18 *Councillor Simpson moved that Council approve the DRAFT Street Naming Policy #C-018-0718.*

6-1 Carried

Councillor Lloyd, Councillor Pauls, Councillor Abrey, Mayor Craig, Councillor Simpson, Councillor Chapman, in favor.

Councillor Hohm opposed.

ITEM 207 7.7 COUNCIL STRATEGIC PLAN UPDATE – K. HASTINGS

- CAO Hastings presented on the matter as follow-up to Council Strategic Planning conducted in October 2017.

MOTION 243.18 *Councillor Pauls moved that Council accept the results of public engagement as information.*

7-0 Carried

MOTION 244.18 *Councillor Pauls moved that Council approve the 2018 – 2021 Council Strategic Plan in its current form.*

7-0 Carried

ITEM 208 7.8 GREEN ACRES GOLF TOURNAMENT – L. UNGER

- Mayor Craig shared that this event has been supported by Council in the past.
- M. Overbeeke noted that the cost of this item is included in the budget.

MOTION 245.18 *Councillor Hohm moved that Council sponsor a four-member golf team in the 21st Annual Joel Nicolaas Arnoldussen Memorial Golf Tournament in support of the Green Acres Foundation at a cost of \$680.00. The designated four-members will need to be determined by July 27, 2018.*

6-1 Carried

Councillor Lloyd, Councillor Pauls, Mayor Craig, Councillor Simpson, Councillor Chapman, Councillor Hohm, in favor. Councillor Abrey opposed.

ITEM 209 7.9 TENDER AWARD FOR PHASE 4 OF THE NE INDUSTRIAL PARK EXPANSION – A. KOESTER

- A. Koester, Director of Infrastructure, handed out an updated report reflective that only five (5) lots are available in the industrial section. Further sharing that the lots will provide connectivity between Highway 845 and Highway 3. Once the road upgrades are done, we can continue with design of 8th Street.
- The tender closed July 5, 2018, at 2:00pm. Associated Engineering provided confirmation of all the bids. The unofficial bid result is that Tannex/Dennis Dirtworx won the bid at a price of \$2,987,433.08.
- Councillor Lloyd inquired if the successful bid was based solely on price and not other factors? A. Koester responded that this bid was based on price but also confirmed that this company has worked on previous projects with the Town and have done a great job in the past. We have no concerns with this company.
- CAO Hastings shared that we had not planned on the next phase of the industrial park until next year, but the steady growth has allowed us to progress sooner.
- Councillor Chapman inquired if the abandoned wells, are they are already registered? A. Koester responded that yes, they are showing so are part of the contract.
- A. Koester further confirmed that this contract does not include 8th Street but would include ring road 201(a) that connects the industrial park with Hwy 845.

MOTION 246.18 ***Councillor Simpson moved that Council approve the Northeast Industrial Phase 4 Construction project to Tannex/Dennis Dirtwork with the low bid of \$2,987,433.08.***
7-0 Carried

ITEM 210 8.1 JUNE 2018 DEVELOPMENT STATISTICS – C. MILLS

- C. Mills presented on behalf of C. L’Hirondelle.
- Councillor Chapman inquired if an infill is to knock down an old house to build a new. Further noting that the statistics shown did not reflect this. C. Mills noted that he would inquire.

MOTION 247.18 ***Councillor Simpson moved that Council accept the report as information.***
7-0 Carried

ITEM 211 8.2 DEVELOPMENT STATISTICS – 6 MONTH COMPARISON FOR LAST 5 YEARS – C. MILLS

MOTION 248.18 ***Councillor Chapman moved that Council accept the report as information.***
7-0 Carried

ITEM 212 8.3 SOLID WASTE 6 MONTH STATISTICS – C. MILLS

MOTION 249.18 ***Councillor Chapman moved that Council accept the report as information.***
7-0 Carried

ITEM 213 8.4 TOWN OF COALDALE – ANNUAL REPORT 2017 – L. UNGER

- Mayor Craig expressed gratitude to the team for the collaborative effort in the project.

MOTION 250.18 *Councillor Lloyd moved that Council accept the report as information.*
7-0 Carried

ITEM 214 **9.1** **EMERGENCY MANAGEMENT LEGISLATIVE FRAMEWORK REVIEW**
– R. HOHM, J. ABREY

MOTION 251.18 *Councillor Simpson moved that Council accept the report as information.*
7-0 Carried

ITEM 215 **9.2** **SOUTHGROW MONTHLY REPORT FOR MAYORS & REEVES**
– B. CHAPMAN

MOTION 252.18 *Councillor Chapman moved that Council receive the report as information.*
7-0 Carried

ITEM 216 **9.0** **COUNCIL REPORTS**

- Mayor Craig noted that we had a successful Settler Days weekend. Thank you to the Town staff for their work in putting that together.
- Councillor Chapman noted the HUB Natural Play Space. Thank you, Mayor Craig, for bringing greetings and to other Council members for attending. It was great to see MP, Rachael Harder and Palliser Board Chair and two trustees in attendance.

ITEM 217 **11.2** **MUNICIPAL AFFAIRS – MINISTER’S AWARDS FOR MUNICIPAL EXCELLENCE**

- CAO Hastings shared that the Town of Coaldale was a winner in the Safe Communities category for the Emergency Management Training Program Implementation. We received this award with help of several staff having level 100 and 200 in their ICS training and six employees with ICS 300 level training. Is useful for coordinating large scale emergencies in our organization.
- Mayor Craig expressed gratitude to administration for submitting the award.

11.1 **COUNCIL PARADE PARTICIPATION LIST FOR 2018**

11.3 **KINSMEN – CARNAGE IN COALDALE**

11.4 **COALDALE PUBLIC LIBRARY – JULY/AUGUST NEWSLETTER & CALENDAR OF EVENTS**

11.5 **ORRSC – ANNUAL REPORT FOR 2017**

11.6 **BEW-FCSS – CONFIRMATION OF VOTING REPRESENTATION**

- 11.7 MUNICIPAL AFFAIRS – NOMINATIONS FOR STARS OF ALBERTA VOLUNTEER AWARDS
- 11.8 COPY OF APPROVED PUBLIC PARTICIPATION POLICY #C-017-0618
- 11.9 COMMUNITY GRANT RECIPIENTS 2018

MOTION 253.18 *Councillor Simpson moved that Council receive items 11.1 and 11.3 to 11.9 as information.*
7-0 Carried

ITEM 218 12.0 CLOSED MEETING

MOTION 254.18 *Councillor Simpson moved that Council go into closed meeting at 3:32 p.m.*
7-0 Carried

Mayor Craig called for a 5-minute recess.

L. Unger and M. Overbeeke exited Council Chambers at 3:39pm.

MOTION 255.18 *Councillor Pauls moved that Council come out of closed meeting at 4:38 p.m.*

ITEM 219 12.1 LAND – DOWNTOWN DEVELOPMENT OPPORTUNITIES (FOIPP SECTIONS 23, 24, 25 AND 27)

ITEM 220 12.4 CAO REPORT – K. HASTINGS (FOIP SECTIONS 16, 17, 23 AND 24)

MOTION 256.18 *Councillor Simpson moved that Council authorize administration to post the legal opinion obtained by Brownlee LLP at 12:00pm noon, on July 10, 2018.*
7-0 Carried

MOTION 257.18 *Councillor Lloyd moved that Council hold a Special Council Meeting on July 24, 2018, at 2:00pm in Council Chambers.*
7-0 Carried

MOTION 258.18 *Councillor Pauls moved that Council authorize administration to spend up to \$40,000 to obtain the studies necessary to receive potential infrastructure grant dollars.*
7-0 Carried

MOTION 259.18

Councillor Pauls moved that Council adjourn at 4:40 p.m.

Kim Craig, MAYOR

KALEN HASTINGS, CAO