



**REGULAR COUNCIL MEETING MINUTES
MAY 25, 2015 – 5:30 PM
TOWN COUNCIL CHAMBERS**

PRESENT

Mayor	K. Craig
Councillors	B. Chapman, J. Abrey, B. Martens, J. Van Rijn, S. Duda, R. Hohm
Administration/Staff	K. Hastings, A. Saje, M. Overbeeke, C. L'Hirondelle, B. Schulz
Recording Secretary	J. Herbst

Mayor Craig called the meeting to order at 5:30 p.m.

ITEM 142 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

Motion 189.15 Councillor Van Rijn moved to adopt the agenda as presented.

7-0 Carried.

ITEM 143 3.1 REGULAR COUNCIL MEETING MINUTES – MAY 11, 2015

Motion 190.15 Councillor Duda moved to accept the minutes as presented.

7-0 Carried.

ITEM 144 3.2 SPECIAL COUNCIL MEETING MINUTES – MAY 12, 2015

Motion 191.15 Councillor Martens moved to accept the minutes as presented.

7-0 Carried.

ITEM 145 4.1 POLICE ADVISORY COMMITTEE TERMS OF REFERENCE

- CAO Kalen Hastings presented a revised terms of reference for the Police Advisory Committee in response to feedback provided at the previous Council meeting.
- Councillor Duda requested a change to 5 a) The Chair and Vice Chair of the Committee shall be appointed by the PAC at the annual Organizational Meeting of Council. Councillor Duda recommended it read “The Chair and Vice Chair of the Committee shall be appointed by the PAC at the PAC Organizational Meeting”.
- Councillor Duda had concerns about 6 a) The PAC shall hold at a minimum four (4) meetings per year but no more than twelve (12). Councillor Duda questioned whether we should limit the amount of meetings to twelve (12). The PAC may need to hold more than twelve (12) meetings in the first year.
- CAO Kalen Hastings said he spoke to the Solicitor Generals’ office about this matter and was told that it is up to Council to make that decision, however they cautioned that if there are too many meetings, committees will sometimes become a forum to deliberate on safety matters outside of their mandate.
- Councillor Chapman asked that should the PAC need to have a couple of extra meetings over and above the recommended amount of twelve, would that be an issue. CAO Hastings confirmed that would be acceptable.
- Mayor Craig noted with the administrative support services that is required at each PAC meeting, the committee will have to be mindful of the amount of work and overtime involved with the use of Town staff. Hopefully the Chair would keep Council informed on any issues and should the need arise, request that Council facilitate a resolution.

Motion 192.15

Councillor Hohm moved Council adopt the PAC terms of reference as amended.

7-0 Carried.

ITEM 146 4.2 Q & A

- At a previous Council meeting, Councillor Hohm inquired whether the Town was in compliance with its wastewater operation license before purchasing a new oversized vertical turbine wastewater pump for the sewer lagoons. Councillor Hohm asked if the Town had a specific volume it was allowed to discharge into the Oldman River under our licenses through the Alberta Environment.
- Bob Schulz, Public Works Manager, spoke with MPE Engineering and was assured there were no restrictions as to the volume the Town may discharge into the Oldman River. Jeffrey Wu, Municipal Approvals Engineer for Alberta Environment and Sustainable Resource Development, stated in his correspondence with the Town of Coaldale that, "It is maintenance work. The Town doesn't need an approval/amendment from us under the Environmental Protection and Enhancement Act." The Town of Coaldale will still be in compliance with the EPEA if additional treated sewage effluent is pumped to the river.

Motion 193.15

Councillor Duda moved Council receive the update for information.

7-0 Carried.

- Councillor Chapman brought up an item for discussion, somewhat related; storm water management. It has been brought to Councillor Chapman's attention that realtors from Lethbridge are deterring people from buying homes in Coaldale in light of the flooding issues that have occurred in the past few years. Councillor Chapman suggested the Town get a message out to people about the steps the Town has taken to improve storm water management and flood mitigation efforts.
- Public Works manager, Bob Schulz said there are two problems that the Town has with their drainage system; storm water getting into our sanitary sewer and over land flooding going into basement windows. The first problem will be dealt with very soon. We are installing an emergency bypass line in our lagoons, and that will take care of more than half of the sewer problem. Schulz said "Basically, the sewer system was overloaded". The over land flooding situation should subside once the Malloy Drain system is fixed, with Phase I beginning 2015.
- Andrew Saje, Director of Engineering and Operations said that at the recent Community Information Session, we highlighted the Towns' short

term and long term objectives with regards to storm water management. Saje suggested we have our Communications Department prepare an information sheet summarizing what the Town has done to-date and what we continue to do with regards to flood mitigation.

- CAO Kalen Hastings asked Council who should receive the information piece, and should the info piece be sent to surrounding areas.
- Councillor Martens said he felt Coaldale residents are already familiar with the information. Councillor Martens suggested information sheets should be distributed among the various real estate companies in Lethbridge.
- CAO Kalen Hastings concurred with Councillor Martens comments. Hastings said the Town has an ongoing information campaign for residents of Coaldale through social media, Sunny South news articles and the monthly utility bill mail out. The Town hasn't reached out to any real estate companies in Lethbridge but it would be worthwhile.

Motion 194.15

Councillor Chapman moved Council direct Administration to prepare a an information sheet summarizing what the Town has down with regard to the flood mitigation projects to-date.

7-0 Carried.

ITEM 147 5.1 5: 45 p.m. COTTONWOOD COMMUNITY NEIGHBORHOOD WATCH

- Sean Robison and Briane Simpson gave a presentation on the 2nd Annual Cottonwood Easter Egg Hunt which was held on April 4, 2015. The organizing committee consisted of nine Cottonwood families helping to plan the event. Donations were received and many Coaldale businesses contributed to the event. Approximately 125 children attended the event. The event was a huge success.
- The Cottonwood Community Neighborhood Watch brought up some safety concerns regarding cross walks, crossing signs, speeding issues and the possibility of turning a particular area in Cottonwood into a playground zone.

- CAO Kalen Hastings informed the Cottonwood Neighborhood Watch delegation that it would be sending a member of administration to an upcoming Association meeting.

Motion 195.15 **Councillor Van Rijn moved Council receive for information.**

7-0 Carried.

ITEM 148 7.1 PLAYGROUND ZONE ALONG COTTONWOOD DRIVE

Motion 196.15 **Councillor Van Rijn moved Council declare the area along Cottonwood Drive adjacent to the outdoor basketball court/skating rink be changed to a 30 km/h playground zone. Further, that Council direct administration to take the steps necessary to turn said area into a playground zone, including the installation of signage and a designated crosswalk.**

7-0 Carried.

Motion 197.15 **Councillor Chapman moved Council direct Administration to do a comprehensive analysis of the crosswalks/pathways within the Town.**

7-0 Carried.

ITEM 149 8.1 NEW WEST PARTNERSHIP TRADE AGREEMENT

- Andrew Saje, Director of Engineering and Operations, gave a presentation to appraise Council of the new procurement complaint process beginning July 1, 2015 and the Towns' current procurement process as it relates to the new Trade Agreements. Over the past year, the Town has been working on a draft combined procurement policy that aimed to satisfy both the conditions of the Trade, Investment and Labour Mobility Agreement (TILMA) and a "local purchasing" component. A new agreement, the New West Partnership Trade Agreement has replaced TILMA. NWPTA has new compliance parameters that the Town adhere to. The Trade Agreements aim to reduce barriers to trade in order to increase competitiveness, economic growth and stability amongst their signatories. Procuring entities must

ensure that covered procurements meet four principles of openness, non-discrimination, non-circumvention and transparency.

Motion 198.15

Councillor Martens moved Council direct administration to create a policy to satisfy the procurement Guidelines of the Procurement Obligations of Domestic and International Trade Agreements and be brought to Council for the Council meeting of June 8, 2015 for Councils' review and or approval. A draft "local" procurement policy will be brought to Council for the Council meeting of September 28, 2015.

7-0 Carried.

ITEM 150 8.2 COUNCIL FOLLOW UP

- Councillor Duda said Council had discussed writing a letter opposing the traffic lights that are scheduled to be erected on Highway 3 near Broxburn Business Park. Duda said we should voice our concerns to the Minister of Transportation before it's too late.
- CAO Kalen Hastings said he received information indicating that the County paid for the intersection at the Broxburn Business Park out of their own pocket. The County paid for it because they are the developer of the business park. The County did not use provincial money to pay for the lights so it is difficult to say the lights should have instead went to Coalhurst or some other intersection when provincial dollars were not involved.
- Councillor Van Rijn said he also opposes having traffic lights near the Broxburn Business Park, however, he had been talking to a County councillor and a business owner, whose business is located along Highway 3. They both said there is a serious concern for large semi-trailer units coming from the north or south, trying to get onto the opposite turning lane to go either east or west on Highway 3. They say there is so much traffic, a light is needed to stop the traffic long enough so people can cross the highway safely during peak times. A light that would stop traffic for 2-3 minutes would certainly help them get across the highway. Councillor Van Rijn understands the logic behind putting up traffic lights but is not in favour.
- Councillor Martens is opposed to having traffic lights at the intersection near the Broxburn Business Park. He doesn't agree with putting up a

traffic light to assist 50 vehicles cross an intersection only to stop 39,000 vehicles a day going down that highway. It doesn't make sense.

- Mayor Craig said we need to state our concerns because there's a whole plethora of things that need to be discussed. Look at the intersection on 43rd Street in Lethbridge. They have placed a traffic camera and photo radar there because of the high collision rate at that intersection. There's always an accident at that intersection because people try to run that light. Traffic lights on primary highways are not the norm in rural Alberta. It would be a challenge to find a traffic light on Highway 1, 2 or 3 in rural Alberta.
- Councillor Van Rijn asked Councillor Chapman about the meeting he attended for the Highway 3 Association. Councillor Chapman confirmed they are moving forward with the construction of the traffic lights at the intersection at Broxburn. They are in the tender process.
- CAO Kalen Hastings asked Council if there is any merit inquiring directly with the County about the proposed traffic lights, instead of, or at the same time we send a letter to the Minister of Transportation. Hastings said maybe the County would be able to give us information on how this project fits into a larger plan in the future. It is important we keep the lines of communication open with the County.

Motion 199.15

Councillor Duda moved Council direct Administration to dialogue with the Lethbridge County with respect to the intersection at the Broxburn Business Park. Based on the outcome of those discussions with the County, direct Administration to write a letter to the Minister of Transportation if necessary, and report back to Council at the next Council meeting.

7-0 Carried.

Motion 200.15

Councillor Duda moved Council receive the Council Follow Up report for information.

7-0 Carried.

ITEM 151 10.1 ST. MARY RIVER IRRIGATION DISTRICT INVITATION

- Councillor Van Rijn said he would like to accept the invitation to attend a tour of the district. Councillor Abrey and Councillor Chapman said they

will attend as well. Mayor Craig said he would go should someone have to cancel.

ITEM 152 10.2 SENIORS' WEEK PROCLAMATION

Motion 201.15 Councillor Hohm moved Council proclaim June 1 – 7, 2015 to be "Seniors Week".

7-0 Carried.

ITEM 153 10.3 FAMILY & COMMUNITY SUPPORT SERVICES QUARTERLY REPORT

Motion 202.15 Councillor Duda moved Council receive this report for information.

7-0 Carried.

Motion 203.15 Councillor Van Rijn moved Council go In Camera at 6:39 p.m.

7-0 Carried.

ITEM 154 11.1 ANNEXATION

Andrew Saje and Cindy L'Hirondelle left the meeting at 7:12 p.m.

ITEM 155 11.2 CAO REPORT

Motion 204.15 Councillor Hohm moved Council come out of the In Camera session at 7:20 p.m.

7-0 Carried.

Motion 205.15 Councillor Chapman moved Whereas the Town of Coaldale engaged an engineering firm to conduct an infrastructure assessment of the lands in and around Coaldale for its future growth needs; and whereas the Town of Coaldale directed its planners to produce a growth study to facilitate its need for additional lands in a responsible manner; and whereas the Town's IMDP committee has reviewed the draft growth document in collaboration with its planners and engineers, and offered amendments; now therefore be it resolved the Council of the Town of

Coaldale adopt the final draft of the Town of Coaldale Growth Study. Further, that Council direct the IMDP committee to present to the County the Town's request for lands in advance of formal annexation discussions.

7-0 Carried.

Motion 206.15 Councillor Duda moved to receive the CAO report for information.

7-0 Carried.

Motion 207.15 Councillor Chapman moved to adjourn the meeting at 7:20 p.m.

7-0 Carried.

Kim Craig, MAYOR

Kalen Hastings, CAO