



REGULAR COUNCIL MEETING MINUTES
JULY 13, 2015 – 5:30 PM
TOWN COUNCIL CHAMBERS

PRESENT

Mayor K. Craig
Councillors B. Chapman, J. Abrey, J. Van Rijn, S. Duda, R. Hohm
Administration/Staff K. Hastings, A. Saje, M. Overbeeke, C. L'Hirondelle
Recording Secretary J. Herbst

Mayor Craig called the meeting to order at 5:30 p.m.

ITEM 186 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

- 11.2 Northeast Industrial Park land item
- 11.3 CAO Report

Motion 244.15 Councillor Chapman moved to adopt the agenda as amended.

6-0 Carried.

ITEM 187 3.1 REGULAR COUNCIL MEETING MINUTES – JUNE 22, 2015

Motion 245.15 Councillor Duda moved to accept the minutes as presented.

6-0 Carried.

ITEM 188 3.2 MUNICIPAL PLANNING COMMISSION MEETING MINUTES – JUNE 10, 2015

Motion 246.15 Councillor Van Rijn moved to accept the minutes as presented.

6-0 Carried.

ITEM 189 4.1 Q/A

- Councillor Hohm asked what the cost was for phase 1 of the Malloy Drain Project. Andrew Saje, Director of Engineering and Operations confirmed the cost was \$227,300.

Motion 247.15 Councillor Hohm moved Council receive for information.

6-0 Carried.

ITEM 190 4.2 PHOTO RADAR IMPLEMENTATION STRATEGY

- CAO Kalen Hastings presented an in-house photo radar implementation strategy to Council. Hastings said the Town of Coaldale has the authority to operate a photo radar service under the authority and oversight of the RCMP; the RCMP has agreed to provide this oversight when they assume policing responsibilities January 1, 2016. Hastings also stated the Town has the resources and equipment in place to operate a photo radar service should Council choose to do so.
- Kalen Hastings stated a public safety grant could be created by using a portion of the fine revenue generated by photo radar enforcement. The grant dollars could be used for things such as elevated crosswalks on busy streets; recreational projects such as playgrounds which provide children constructive activities to do at an early age; or an educational component, like rollover simulators and texting and driving simulators.
- Councillor Chapman said it makes sense to implement our own photo radar service since we have the resources and equipment to do so, however he had concerns having photo radar service as a safety/revenue generator.
- Kalen Hastings said using a portion or percentage of fine revenue allows the public safety program to come full circle; not only are we increasing safety by ticketing speeders, we are in the unique position to use said funds to educate and to invest in youth at an early age, which in turn will encourage future drivers to be more law abiding down the road.
- Councillor Chapman said the photo radar proposal indicates the implementation of the proposed photo radar service would begin January 2016, and the need to lease a replacement unit during

November and December 2015, while our machine gets calibrated. However, Councillor Chapman questioned whether we should waive the months of November and December 2015 and just start in January 2016, so that we don't have to lease a machine in the interim.

- Kalen Hastings said the Town would likely have the Lethbridge Regional Police Service provide the photo radar service during the months of November and December 2015. The leasing component would take effect in 2017 for approximately 4 weeks, since the guidelines require municipalities to calibrate the machine once a year to ensure accuracy.
- Councillor Van Rijn said he is in favour of Option #1 of the staff report of July 13, 2015. He stated that this is a good opportunity for the Town to start our own in-house photo radar service in conjunction with the commencement of RCMP policing January 1, 2016. Councillor Van Rijn also said the creation of a community grant funded by a portion of fine revenue generated by radar enforcement is an excellent idea. It will go a long way in educating the public and give groups and organizations an opportunity to apply for a public safety grant.

Motion 248.15

Councillor Van Rijn moved Council direct administration to take the formal steps necessary to create a fully operational in-house photo radar service with a tentative operational start date of January, 2016. Further, that Council direct administration to take up to \$50,000 from general reserve to get the in-house photo radar program fully operational.

6-0 Carried.

Motion 249.15

Councillor Duda moved Council direct administration to create a draft policy/budgetary framework for a future public safety grant in which local user groups and organizations can apply.

6-0 Carried.

ITEM 191 7.1 MEMORANDUM OF UNDERSTANDING – SAEWA

- Mayor Craig said Brownlee Law was retained by the Southern Alberta Energy from Waste Association to prepare a report on the optimum Regional Governance Model that best suits the needs of SAEWA and its' members. The report has been prepared and presented at the SAEWA annual general meeting in April 2015. Now that the governance recommendations have been made to the members of SAEWA the

SAEWA board would like a commitment from those parties who are prepared to participate in the implementation of the project. All costs with respect to this project shall be paid for by SAEWA out of grant funds and there is no financial implication from its members.

Motion 250.15 ***Councillor Chapman moved Council participate in the current undertaking and authorize the Mayor and CAO to sign and return the Memorandum of Understanding.***

6-0 Carried.

ITEM 192 7.2 WEST COALDALE AREA STRUCTURE PLAN

- Cindy L'Hirondelle, Development Manager, said since the original Area Structure Plan for West Coaldale was established in 2003, numerous amendments have been made. When these amendments were made, the amendments and the original Area Structure Plan were never compiled into one comprehensive ASP. The amendments were kept as separate documents in the back of the original ASP. Now that the 21st Avenue road re-alignment is taking place and West Coaldale is starting to expand its' commercial foot front, the need has arose to combine all the amendments into the original ASP and to bring it up to date with what we want to see in the future for that area. L'Hirondelle said she is seeking permission from Council to proceed. L'Hirondelle said once a comprehensive ASP has been established, including a public consultation process, it will be brought back to Council for review with a formal bylaw process to follow.
- Councillor Van Rijn asked L'Hirondelle how long this project will take. Cindy L'Hirondelle said it will likely take 6 months to complete.
- Councillor Chapman asked how the public consultation process will be achieved. L'Hirondelle said there will be a public hearing through the bylaw process and also an open house.

Motion 251.15 ***Councillor Duda moved that Council receive the West Coaldale ASP SWOT Analysis for information and direct administration to work in consultation with the Oldman River Regional Services Commission to proceed with the consolidation and master planning process of the West Coaldale Area Structure Plan.***

6-0 Carried.

ITEM 193 8.1 OPERATIONS REPORT

- Mark Handsaeme from the Utilities department gave a presentation to Council regarding the sewage lagoon bypass that was recently installed. The line was installed at the point where the sewer force main meets the Town's sewer lift station at the Town shop. It will allow the Town, in extreme weather conditions, to bypass the first cell of the lagoon system and direct water into the fifth cell. With the bypass line in place, the Town can open or close valves in order to redirect storm water during peak discharge events such as heavy rainfall and overland flooding. The Town should be able to significantly increase the flow from the lift station and reduce the potential for overflowing lagoons 1, 2 and 3. Cell 5 is quite a bit bigger. Once the storm has passed, the Town can treat the affluent in Cell 5. The recent dry, hot conditions were ideal timing for the project.
- Councillor Van Rijn asked with the work that has been done, will the sewer back up problems in the Garden Grove area be alleviated now. Mark Handsaeme stated it would, because they will be able to increase the capacity now.
- Andrew Saje, Director of Engineering and Operations, said they are also putting sensors underneath the manholes to measure the infiltration of groundwater as part of the ongoing study; not just the sewer water. We want to know where all that groundwater is coming from that's going into the sewer system. There are three strategic points that we have around Town that we are monitoring, particularly after rain events. With the use of our sewer camera too, we can pinpoint where the problematic sewers are and then go from there.

Motion 252.15

Councillor Abrey moved Council receive the update from the Operations Department for information.

6-0 Carried.

ITEM 194 8.2 DEVELOPMENT STATISTICS

Motion 253.15

Councillor Duda moved Council receive the Development statistics for information.

6-0 Carried.

ITEM 195 8.3 COALDALE & DISTRICT EMERGENCY SERVICES STATISTICS-JUNE 2015

Motion 254.15 Councillor Chapman moved Council receive the Coaldale & District Emergency Services June 2015 statistics for information.

6-0 Carried.

ITEM 196 8.4 COUNCIL FOLLOW UP

- Councillor Van Rijn asked that the name of the Councillor that made the motion be shown on the Council Follow Up sheet.

Motion 255.15 Councillor Van Rijn moved Council receive the Council Follow Up for information.

6-0 Carried.

ITEM 197 10.0 INFORMATION ITEMS

- Councillor Chapman will participate in the Stirling Settlers Days parade.
- Councillor Hohm will participate in the Picture Butte Jamboree Days parade if Mayor Craig is unavailable.
- Mayor Craig will participate in the Whoop-Up Days Parade.

Motion 256.15 Councillor Duda moved Council receive items 10.1 to 10.3 for information.

6-0 Carried.

Motion 257.15 Councillor Van Rijn moved Council go In Camera at 6:15 p.m.

6-0 Carried.

Motion 258.15 Councillor Chapman moved Council come out of the In Camera session at 7:54 p.m.

6-0 Carried.

ITEM 198 11.1 DEVELOPMENT MATTER

Motion 259.15 Councillor Van Rijn moved Council direct administration to enter into a cost- share arrangement with the developers of Parkside Investments Inc. for the paved extension of 20th Avenue from 8th Street eastbound

to the Town's east property boundary. Further, that the cost maximum and details of the cost-sharing arrangement be as discussed as per Option #3 of the staff report of July 13, 2015 subject to the following conditions: that the landscaping plan submitted by the developer be completed prior to September 30, 2015; that an expansion to the playground equipment be made prior to the conclusion of 2015; that the extension of 20th Avenue be completed prior to September 1, 2016.

6-0 Carried.

ITEM 199 11.2 NORTH EAST INDUSTRIAL PARK

Motion 260.15 Councillor Chapman moved that Council direct Administration to award the tender to Dennis' Dirtworx for the removal of the dirt pile next to 11th Street in the Town's northeast Industrial Park, with funds to come from the Northeast Industrial Park land sale reserve.

6-0 Carried.

ITEM 200 11.3 CAO REPORT

Motion 261.15 Councillor Duda moved that Council approve the staff engagement strategy as presented.

6-0 Carried.

Motion 262.15 Councillor Hohm moved that Council receive the CAO report for information.

6-0 Carried.

Motion 263.15 Councillor Duda moved to adjourn the meeting at 7:55 p.m.

6-0 Carried.

Kim Craig, MAYOR

Kalen Hastings, CAO