



**REGULAR COUNCIL MEETING MINUTES  
MARCH 23, 2020 – 5:00 P.M.  
COUNCIL CHAMBERS**

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**PRESENT:**

<b>Mayor</b>	<b>K. Craig</b>
<b>Councillors</b>	<b>D. Lloyd, J. Abrey, R. Hohm, B. Pauls, B. Simpson, B. Chapman</b>
<b>Administration/Staff</b>	<b>K. Hastings, K. Beauchamp, T. Koba, C. Rutberg</b>
<b>Recording Secretary</b>	<b>L. Unger, remotely</b>
<b>Delegates</b>	<b>None</b>

**ITEM 091      1.0      CALL TO ORDER**

- Mayor Craig called the meeting to order at 5:00 p.m.

**ITEM 092      1.1      CONFLICT OF INTEREST DECLARATION**

- Mayor Craig inquired as to whether there were any pecuniary or non-pecuniary conflicts of interest to be declared at the meeting. Councillor Simpson noted that she would be recuse herself from Item 12.2 for pecuniary reasons.

**ITEM 093      2.0      ADDITIONS TO/ADOPTION OF THE AGENDA**

**MOTION 099.20**      *Councillor Lloyd moved that Council accept the March 23, 2020 Agenda as presented.*  
*7-0 Carried*

**ITEM 094      3.1      REGULAR COUNCIL MEETING MINUTES OF March 9, 2020**

**MOTION 100.20**      *Councillor Hohm moved that Council accept the March 9, 2020 Regular Council Meeting Minutes as circulated.*  
*7-0 Carried*

**ITEM 095      3.2      SPECIAL COUNCIL MEETING MINUTES OF MARCH 13, 2020**

**MOTION 101.20**      *Councillor Chapman moved that Council accept the March 13, 2020 Special Council Meeting Minutes as circulated.*  
*6-0 Carried*

- Councillor Pauls excluded himself from the vote as he was not in attendance at the March 13, 2020, meeting.

**ITEM 096      6.1      EMERGENCY MANAGEMENT BYLAW #776-AP-03-20**

**MOTION 102.20**      *Councillor Simpson moved that Council provide FIRST reading for the Municipal Emergency Management Bylaw #776-AP-03-20, as amended to include reference to pandemic in sections 16 and 17.*  
*7-0 Carried*

**MOTION 103.20**      *Councillor Abrey moved that Council provide SECOND reading for the Municipal Emergency Management Bylaw #776-AP-03-20, as amended to include reference to pandemic in sections 16 and 17.*  
*7-0 Carried*

**MOTION 104.20**      *Councillor Simpson moved that Council provide Unanimous Consent to provide THIRD and FINAL reading for the Municipal Emergency Management Bylaw #776-AP-03-20, as amended to include reference to pandemic in sections 16 and 17.*  
*7-0 Carried*

**MOTION 105.20**      *Councillor Chapman moved that Council provide THIRD and FINAL reading to the Emergency Management Bylaw #776-AP-03-20, as amended to include reference to pandemic in sections 16 and 17.*  
*7-0 Carried*

**ITEM 097      7.1      COVID-19 UPDATE – VERBAL REPORT – C. RUTBERG**

**MOTION 106.20**      *Councillor Chapman moved that Council receive the COVID-19 update as information.*  
*7-0 Carried*

**ITEM 098      7.2      EMERGENCY MANAGEMENT FRAMEWORK POLICY #ARG-027  
– C. RUTBERG**

**MOTION 107.20**      *Councillor Abrey moved that Council approve the Emergency Management Policy #ARG-027, as presented.*  
*7-0 Carried*

**ITEM 099      7.3      RESERVE TRANSFER – K. BEAUCHAMP**

**MOTION 108.20**      *Councillor Simpson moved that Council approve the transfer of \$415,719 from the Town’s unrestricted surplus to the Town’s restricted surplus, effective December 31, 2019 as follows:*

- *Electrical reserve - \$90,287*
- *General operating - \$3,520*
- *Fire equipment - \$39,986*
- *Emergency management - \$10,897*
- *Fleet & general equipment - \$70,319*
- *Roads - \$63,622*
- *Storm - \$18,292*
- *Water - \$63,245*
- *Waste collection - \$(3,262)*
- *Cemetery - \$11,935*
- *Infrastructure and planning projects - \$27,522*

**7-0 Carried**

- *Councillor Lloyd exited Council Chambers at 5:26 p.m. and returned at 5:27 p.m.*
- *Councillor Lloyd exited Council Chambers at 5:28 p.m. and returned at 5:31 p.m.*

**ITEM 100      11.1      COALDALE PUBLIC LIBRARY – ANNUAL REPORT SUMMARY FOR 2019**

**MOTION 109.20**      *Councillor Hohm moved that Council receive the Library Annual report as information.*

**6-0 Carried**

- *Councillor Lloyd was not present during the vote.*

**ITEM 101      12.0      CLOSED MEETING**

**MOTION 110.20**      *Councillor Hohm moved that Council go into closed meeting at 5:31 p.m.*

**6-0 Carried**

- *Councillor Lloyd returned to Council Chambers at 5:31 p.m.*

*In addition to Council and the CAO, the following persons were in attendance during the closed meeting session to provide information and/or administrative support: K. Beauchamp*

**MOTION 111.20**      *Councillor Hohm moved that Council come out of closed session at 6:55 p.m.*

*7-0 Carried*

**ITEM 102**      **12.1**      **LEGAL UPDATE – NEW ENTRANT GUIDELINES – RCMP POLICING COSTS – K. HASTINGS (FOIPP SECTIONS 23, 24)**

**MOTION 112.20**      *Councillor Hohm moved that Council receive the legal update as information.*

*7-0 Carried*

**ITEM 103**      **12.3**      **CAO REPORT – K. HASTINGS (FOIPP SECTIONS 16, 17, 23 AND 24)**

**MOTION 113.20**      *Councillor Pauls moved that Council receive the CAO Report as information.*

*7-0 Carried*

- *Councillor Simpson left Council Chambers and departed the meeting at 6:57 p.m. for potential conflict of pecuniary interest reasons related to Item 12.2.*

**MOTION 114.20**      *Councillor Hohm moved that Council return to closed session at 6:58 p.m.*

*6-0 Carried*

**ITEM 104**      **12.2**      **AUDITOR’S REPORT – REQUEST FOR EXPRESSION OF INTEREST ANALYSIS – CIVIC SQUARE – C. SCOTT (FOIPP SECTIONS 12, 24, 25 AND 27)**

**MOTION 115.20**      *Councillor Chapman moved that Council adopt Avail CPA’s recommendation for a developer/proponent to undertake the Civic Square Project following the request for expression of interest process that was posted on the Alberta Purchasing Connection.*

*FURTHER that Council direct administration to have legal counsel prepare the “Negotiated Agreement” for the developer that has been selected to undertake the Civic Square project.*

*FURTHER, following the completion of the agreement by the Town’s Solicitor, that Council ratify the agreement at a future Council meeting.*

***FURTHER, that a design workshop be held with Council to determine a vision for the lands in and around the Civic Square construction area.***

***6-0 Carried***

***MOTION 116.20 Councillor Pauls moved that Council adjourn the meeting at 7:33 p.m.  
6-0 Carried***

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**Kim Craig, MAYOR**

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**Kalen Hastings, CAO**