



REGULAR COUNCIL MEETING MINUTES  
FEBRUARY 27, 2017 – 5:30 PM  
TOWN COUNCIL CHAMBERS

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**PRESENT**

Mayor	K. Craig
Councillors	J. Abrey, B. Chapman, S. Duda, R. Hohm, B. Martens, J. Van Rijn
Administration/Staff	K. Hastings, S. Croil, M. Overbeeke, C. L'Hirondelle, M. Murphy
Recording Secretary	K. Bly
Media	J.W. Schnarr
Gallery	

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Mayor Craig called the meeting to order at 5:30 p.m.

Swearing in of Deputy Mayor Jack Van Rijn.

Mayor Craig inquired as to any declarations of pecuniary or non-pecuniary interest in the meeting. None

**ITEM 046 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA**

*Motion 061.17 Deputy Mayor Van Rijn moved to adopt the agenda for the meeting.  
7-0 Carried.*

**ITEM 047 3.1 REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 13, 2017**

*Motion 062.17 Councillor Martens moved to accept the February 13, 2017 Regular Council Meeting minutes.  
7-0 Carried.*

**ITEM 048 3.2 BUDGET MEETING MINUTES OF JANARY 16, 2017**

*Motion 063.17 Councillor Chapman moved to accept the January 16, 2017 Budget Meeting minutes.  
7-0 Carried.*

**ITEM 049 6.1**

**BYLAW 719-B-01-17**

- M. Overbeeke, Director of Financial Services, provided an overview of the proposed borrowing bylaw 719-B-01-17 to facilitate economic development land.
- Councillor Martens questioned if the cutback in Funding Canada projects would have an impact on this project.
- M. Overbeeke said this is on the debenture side of financing and would not be impacted.
- Councillor Chapman questioned the word “raise” used in the bylaw suggesting instead the word “collect” be used.
- M. Overbeeke said the wording of the bylaw is actually provided by the province.
- Mayor Craig said it doesn’t actually indicate raising, as in going up but rather the act of collecting.
- Councillor Martens questioned the interest rate noted in the bylaw at 10 per cent, asking if it is a maximum that has to be included in the bylaw. He hoped the rate will be lower.
- M. Overbeeke said the maximum rate allowed has to be included in the bylaw.

**Motion 064.17**

***Councillor Martens moved that Council approve Second Reading of Bylaw 719-B-01-17, a bylaw to authorize the Council to incur indebtedness by the issuance of debenture(s) in the amount of \$1,518,000.00 for Facilitating Economic Development Land.***

***7-0 Carried.***

**Motion 065.17**

***Councillor Chapman moved that Council approve Third Reading of Bylaw 719-B-01-17, a bylaw to authorize the Council to incur indebtedness by the issuance of debenture(s) in the amount of \$1,518,000.00 for Facilitating Economic Development Land.***

***7-0 Carried.***

**ITEM 050 6.2**

**BYLAW 722-P-02-17**

- C. L’Hirondelle, Manager of Development & Environmental Services, provided an overview of the proposed lot grading bylaw, 722-P-02-17. The Town doesn’t currently have such a bylaw in place and needs one to ensure the proper lot grades are being established and maintained. There is no confirmation in place to make sure the builder or homeowner doesn’t change the lot

- grading which would then impact their neighbours and cause drainage issues.
- She said with the bylaw in place there would be a final survey after all the fill and topsoil has been added to ensure that the approved grades were met.
  - Mayor Craig asked if there is any remedy if someone built and their grades were not in line with the approved plan.
  - C. L'Hirondelle said within the bylaw there are fines. They can make the changes to ensure the proper grading is met.
  - Mayor Craig asked if a house was built and it was substantially too high, how it would be dealt with.
  - C. L'Hirondelle said the Town doesn't get a lot of those because all the permits come in with vertical grades stamped by a surveyor and those are set out beforehand. She gets a letter from the surveyor indicating they have staked it out and set those grades. If it were to happen there will be more issues than just the lot grading.
  - Councillor Hohm asked if the Town had talked to the land surveyors and engineers to see if they are willing to do this re-survey.
  - C. L'Hirondelle said yes. The final survey is already required in the City of Lethbridge. They have a lot grading bylaw in place and all new homes have to have that final survey done.
  - Councillor Chapman questioned the wording on the tolerance of plus or minus 5 cm on the lot grading and a subgrade tolerance of minus 5 cm to minus 20 cm.
  - C. L'Hirondelle said it is a clause the City of Lethbridge had in its bylaw. She did run it past the surveyor the Town works with the most and it is pretty standard.
  - Councillor Chapman also questioned the acceptable level for the tolerance noting he was concerned about the tolerance and how it would be accepted under those terms.
  - C. L'Hirondelle said if it wasn't at the grade it was set at, they would look at the lot grades beside or behind the lot in question to make sure it sets up with the other lots. She noted it would be difficult to get dirt down to within 1 cm.

**Motion 066.17**

***Deputy Mayor Van Rijn moved that Council approve First Reading of Bylaw 722-P-02-17, a bylaw to allow the Town to ensure that the proper lot grades are being established and maintained. And further that a Public Hearing on the bylaw be set for March 27.***

**7-0 Carried.**

**ITEM 051 6.3 BYLAW 723-R-02-17**

- C. L'Hirondelle provided an overview of Bylaw 723-R-02-17, a bylaw to amend the current cemetery bylaw and rates to bring the bylaw up to current standards and practices.
- The rates only covered up to the end of December 2016. The new bylaw establishes the rate structure through December 31, 2019 and also updates the hours for when an additional charge would apply. Previously the after-hours started at 4:30 p.m. but some people were waiting until 4 p.m. and then coming in. Now the cut off is 3 p.m. and after that the after-hours fee would apply.
- She noted the policy and rates are in line with other neighbouring communities.
- Councillor Duda asked how much the fees have changed.
- C. L'Hirondelle noted they have gone up 5 per cent and will go up 5 per cent each year.
- Councillor Chapman questioned the definition of infant, which is two years and under in the bylaw. He asked if the bylaw goes from infant to adult or if there is a breakdown. He asked if it could possibly increase to five years old.
- C. L'Hirondelle said the breakdown was the same as in the previous bylaw.
- Councillor Chapman recommended the change be made to five years old.
- Councillor Duda asked if the designation was made in regards to casket size.
- C. L'Hirondelle said that could be the case. She noted there isn't a different price for the different sizes. Some communities have it broken down with a different price for infants but Coaldale doesn't.
- Deputy Mayor Van Rijn questioned Councillor Chapman on his reasoning for requesting the change.
- Councillor Chapman said some communities designate infants up to five years of age. Size wise he said that is pre-school size. It might build the bridge a little better between the sizes.
- Deputy Mayor Van Rijn said an infant would be a baby.
- Mayor Craig questioned why there would need to be a designation of age as it doesn't result in a difference anywhere in the bylaw.
- Councillor Chapman noted it could be eliminated.

- Mayor Craig also noted it is first reading and could be changed if needed.
- Councillor Martens asked about the endowment fee for the regular section and the Mennonite section in the cemetery.
- M. Overbeeke noted the Mennonite section doesn't pay an endowment.
- Councillor Martens questioned if any discussion had been held with the Mennonites over them paying the endowment fee, as the Town has to take care of those plots the same as the others.
- M. Overbeeke said they haven't been willing to pay but the discussion could be opened up again. She also pointed out in Section 8 it notes an infant can be buried with a parent which would be why possibly there is an age designation.
- Councillor Chapman also questioned Section 7 noting it says vases are permitted provided they are not of glass, pottery or other brittle material. He further noted in Section 8 it says no person should place artificial flowers. Normally a person would use a vase for flowers, he felt it was contradictory.
- C. L'Hirondelle noted vases are allowed they just have to be a certain material.

**Motion 067.17**

***Councillor Martens moved that Council approve First Reading of Bylaw 723-R-02-17, a bylaw to amend the current cemetery bylaw and rates.***

***7-0 Carried***

- Councillor Chapman questioned if the definition of Non-Resident was anyone outside of Coaldale.
- C. L'Hirondelle said yes.
- Councillor Chapman questioned if that would include the County.
- C. L'Hirondelle said yes.
- Deputy Mayor Van Rijn questioned further to Councillor Martens' comment on the endowment if Council wished to pursue that and if so, can the bylaw still continue on with the second reading or can it be amended.
- M. Overbeeke said it is an agreement with the Mennonite Church which would be separate from the bylaw.

**Motion 068.17**

***Deputy Mayor Van Rijn moved that Council approve Second Reading of Bylaw 723-R-02-17, a bylaw to amend the current cemetery bylaw and rates.***

*7-0 Carried*

**Motion 069.17**      *Councillor Duda moved Unanimous permission for Council to proceed to Third Reading of Bylaw 723-R-02-17, a bylaw to amend the current cemetery bylaw and rates.*

*7-0 Carried*

**Motion 070.17**      *Councillor Martens moved that Council approve Third Reading of Bylaw 723-R-02-17, a bylaw to amend the current cemetery bylaw and rates.*

*7-0 Carried*

- Councillor Chapman noted a typo in the bylaw, the word personnel should be personal.

**Motion 071.17**      *Councillor Martens moved that Council direct Administration to review the agreement with the Mennonite Church regarding the endowment fund at the cemetery and bring back recommendations to Council.*

*7-0 Carried*

- M. Overbeeke requested that Item 6.4 be addressed following 7.3 on the agenda.

**ITEM 052 7.1 2017-2019 BUDGET**

➤ M. Overbeeke provided an overview of the 2017-2019 Operating and Capital Budget. She noted in the fall of 2016 Administration worked hard to create a three-year business plan within each department. Within this plan there were some creative and important improvements to help Coaldale grow as the place to live, work and play. These business plans were presented to Council at a strategic retreat in November 2016 and with their directive were built into the 2017 – 2019 budget being approved today. There have been some additional maintenance initiatives within road maintenance, water, sewer and storm water to help take care of our aging infrastructure. We have tried to maintain, and in some cases increase, our service levels to our citizen while staying within our financial constraints.

The 2017 budget has been developed to maintain our current service levels as well as add a few new services while being able to put funds away for future expenditures such as roads, water and sewer lines that are aging and are in need of replacement. The total 2017

operating budget for the Town of Coaldale is \$19,218,277. This amount shows an increase from 2016 due to our 3.30 per cent new growth in Coaldale which means that we have more infrastructure to maintain. We were also able to pay off five of our higher interest debentures early helping reduce the amount of interest we pay every year.

The carbon tax introduced in January 2017 has affected the Town just like it has all the citizen of Alberta. The estimated cost increase to the Town is approximately \$125,000. As of yet we do not know the total impact that this tax will have on all our services. We should know more in 2018.

With the volatile economy in Alberta we as a municipality are working hard to not always depend on grants to replace our aging equipment and infrastructure. For this reason Council and Administration have worked hard to put funds away for the future.

The Federal census has been released and it shows that Coaldale's population has grown to 8,215. This growth is good news for the Town of Coaldale.

- Councillor Martens questioned, with the Province cutting off municipalities from the Building Canada funds will that impact the Town's Capital funds.
- M. Overbeeke said no because the Town wasn't using those funds but it will make it more difficult for bigger, future projects to get grants.
- Councillor Martens questioned if that was the case for 2017 and for all three years of the budget.
- M. Overbeeke indicated he was correct.
- CAO K. Hastings noted there are two projects that were on the books that remain unfunded. One is the main street infrastructure revitalization project for about \$5 million. Building Canada was a potential revenue stream for this project. The sewer lagoons were also a possible project.
- Councillor Abrey asked if the AUMA and the Mayor and Reeves are going to question the provincial government on why they are using the Building Canada funds for the provincial deficit, for DRP instead of what is was allotted for, to help municipalities with infrastructure.
- Mayor Craig said yes, that is the understanding on the letter received this afternoon. The AUMA and the AAMDC are working jointly to express their displeasure in the change in tactic. There

was a commitment that those funds would flow through the municipalities. The infrastructure minister finally admitted the funds were going to the deficit and provincial projects and wouldn't be released to the municipalities. When questioned on it the federal infrastructure minister said the federal conservative government made the Building Canada agreement with the provinces that allowed them to direct the funds. He said the municipalities were promised the funds would be coming their way but it didn't happen.

- He added the provincial government is pretty much tone deaf. They have been trying to get through to both levels of government on how important the funding is for municipal infrastructure. He noted Building Canada had money for small rural municipalities, but what constitutes a small municipality on the federal level is 100,000 or less. Institutions are also part of that and so there is stiff competition for those funds.

**Motion 072.17**

***Deputy Mayor Van Rijn moved that Council approve the 2017-2019 Operating and Capital Budget.***

***7-0 Carried.***

- Mayor Craig expressed appreciation to M. Overbeeke for the hard work she did on all of the number crunching to bring the budget forward for approval.

**ITEM 053 7.2 2017-2019 UTILITY RATES**

- M. Overbeeke noted as per Council direction at the 2016 budget deliberations administration has gone back to review all the utility rates. In 2016 the only utility rate increase was to garbage services due to the large increase in the tipping rate that occurred from the City of Lethbridge.

Administration has now completed this review. The findings are as follows: For water services the utility rates cover the day to day operations and a small amount of capital funds needed for replacement. However, the town is short 1.1 million in capital dollars needed to replace our aging infrastructure. For us to eventually generate enough capital funds to cover this shortfall we will require small yearly increases. For this reason we have increase the water rates by 3 per cent for each year for the next three years.

For sewer services the utility rates cover the day to day operations and a small amount of capital funds needed for



replacement. However, the town is short 1.7 million in capital dollars needed to replace our aging infrastructure. For us to eventually generate enough capital funds to cover this shortfall we will require small yearly increases. For this reason we have increase the water rates by 3 per cent for each year for the next three years.

For storm water services the utility rates do not cover our day to day operations which includes the debt repayment needed to make major storm water improvements over the last several years within our Town boundaries. We are short 2.2 million in capital dollars needed to replace increase and replace our infrastructure as well as cover our shortage for the day to day operations. For this reason we have increase 2017 by 15 per cent, 2018 and 2019 will have a 3 per cent increase for each year.

For our garbage services we are keeping the current pricing in place, but we are looking at options to try to keep this service at a reasonable rate due to a large increase in tipping fees on a yearly basis from the City of Lethbridge. Our Manager, Development & Environmental Services Cindy L'Hirondelle will now talk about these options.

The total increase per month for an average house using 18 m3 of water will be \$3.20 starting on June 1, 2107, an increase of \$3.28 starting January 1, 2018 and an increase of \$3.13 starting January 1, 2019.

**ITEM 054 7.3 COMPOSTING PROPOSAL**

➤ C. L'Hirondelle noted in 2017 tipping fees rose to \$85/tonne, an increase from \$75/tonne in 2016. This increase will cost the town an additional \$25,183 in 2017 just for tipping fees. With the yearly increase, we will hit \$125/tonnes in 5 years or less which could cost the town an additional \$100,733 a year just in tipping fees if the current garbage tonnage stays the same. In 5 years, our population will have increased which in turn drives up garbage tonnage so we could be looking at close to \$500,000 just in tipping fees alone.

In 2012 curbside recycling was introduced to our community as the second stream of curbside waste collection. Now, 5 years later, curbside composting is the logical next step in reducing greenhouse gases, extending the life of our landfills and being environmental conscious. The materials that will go into the curbside compost bins will be turned into nutrient rich compost at the processing facility. There will not be an additional charge to residents for this service.

- C. L'Hirondelle reminded Council of her previous report with the options for curbside composting.
- Mayor Craig added the consensus among Council seemed to be around Option 2. He added that was not a majority.
- Councillor Martens questioned in looking at the breakdown in costs for garbage collection, the town is not even covering the cost of pick-up.
- C. L'Hirondelle clarified that isn't the case as the current cost of \$12.93 is for garbage pick-up but under option 1 the cost for garbage would drop to \$10.29 with a 50 per cent composting buy-in.
- Councillor Martens questioned if that was an assumption.
- C. L'Hirondelle said yes but that is on the low side.
- Councillor Martens said he thought that would be on the high side.
- C. L'Hirondelle said currently in the City of Calgary's trial area they got a 62 per cent buy-in in the summer months and 52 per cent in the winter months. Her own home trial was 83 per cent. The households would average themselves out.
- Councillor Martens noted the cost of composting would be \$8.11 a month but would that include the bag purchases.
- C. L'Hirondelle said bags do not have to be purchased. The kitchen bin can be lined with newspaper and all of it can go into the composting bin. She noted compostable bin liners can also be purchased for the kitchen catchers.
- Councillor Martens questioned the breakdown of costs between the three options and the bi-weekly as opposed to weekly pick-up. He also questioned if the Town would have to break a contract to go with composting.
- C. L'Hirondelle noted the current contractor will pick-up composting or another option is with a different hauler just for the composting which will increase the fees as they are a third-party hauler.
- Councillor Chapman questioned if there was an option to allow for weekly pick-up for residential or commercial if they requested it.
- C. L'Hirondelle said if there was a commercial operation that required two-times a week that could stay in place. To make the program work she suggested Council go with either the weekly or bi-weekly garbage pick-up.
- Councillor Duda said she is concerned if the Town goes with a bi-weekly garbage pick-up and someone misses their week, that garbage is sitting for a couple of weeks and, especially in the

summer, that is a long time for garbage to sit depending on what is in the garbage.

- C. L'Hirondelle said the smelly garbage would be in the composting.
- Councillor Duda said she would vote in favour of weekly garbage pick-up.
- Councillor Martens said families he has spoken to, especially those with young children, would still like to see weekly garbage pick-up.
- Councillor Duda said even if the garbage bin is not full every week, people would still like the option of putting it out for pick-up.
- Councillor Martens said if the Town goes with composting would bi-weekly pick-up be sufficient.
- C. L'Hirondelle noted the bi-weekly pick-up for composting is in the winter months. November 1 to the end of February or March. It is the months when there are no grass clippings and yard waste. She noted the City of Calgary is changing garbage pick-up to bi-weekly.
- Councillor R. Hohm said the bi-weekly garbage pick-up would encourage people to compost and recycle.
- Mayor Craig asked if it would also help the Town's alleys and infrastructure to reduce the number of trips made for pick-ups.
- C. L'Hirondelle if the Town rolls out the new bins for composting they will also be looking at moving the bin pick-up to one side of the alley to reduce the number of times the truck has to go down the alley.
- Mayor Craig said this will be more of a wide ranging initiative, not just a green initiative.
- C. L'Hirondelle said they will also be working with bylaw to get residents to move their bins in.
- Mayor Craig questioned when the initiative would start.
- C. L'Hirondelle said she would like to see it in place early in the spring so people would be starting with the bins for spring yard work. She would like to roll it out in May.
- Councillor Martens questioned, given what the City of Lethbridge has gone through with curbside recycling, why Coaldale would roll out composting without public consultation.
- Mayor Craig said there is a huge difference. The City of Lethbridge built recycling depots and spent millions of dollars doing that and spent millions of dollars rebuilding them. They have millions of dollars in hard infrastructure to support recycling.

- Councillor Martens said he understands that but philosophically the Town is not doing any consultation. He questioned if residents are going to come back and say they had no input.
- Mayor Craig said that is true but Coaldale doesn't have its own landfill and is a customer. If the Town had its own landfill and were setting the tipping fees it would be different. The Town is a customer shipping stuff and one way to absorb, to mitigate the ramping up of tipping fees is to implement composting to try and lower the cost. This is the Town's reaction to trying to combat the higher tipping fees. He feels the Town is doing what it is supposed to do in trying save the taxpayers' money.
- Deputy Mayor Van Rijn said with this project in mind he tried to reduce his own garbage and was able to go three weeks before his bin was full.
- Mayor Craig noted the time allotted for promotion of the project and the roll out.

**Motion 073.17**

***Deputy Mayor Van Rijn moved that Council approve Curbside Composting with Option 2 with a start date as soon as possible this spring.***

**5-2 Carried.**

***Councillors Duda and Martens Opposed***

- Councillor Chapman expressed appreciation to C. L'Hirondelle for all of her research and work on the project.

**ITEM 055 7.2 2017-2019 UTILITY RATES (Continued)**

- Mayor Craig questioned the rate schedule and the June 1 start. He asked if the water meter increase shouldn't come in now.
- M. Overbeeke said that could be put in place now.
- Mayor Craig asked if that could be implemented April 1.
- M. Overbeeke said it is the developers that have to be notified.
- Mayor Craig said the Town is losing money on the meters as it stands now and that should be increased before June. He asked if that would be acceptable to change the implementation for April 1 and the rest of the utility increases to come into play June 1.

**Motion 074.17**

***Councillor Hohm moved that Council approve the 2017-2019 Utility Rates as amended.***

**7-0 Carried.**

**ITEM 056 6.4 BYLAW 724-C-02-17**

- Councillor Duda noted the change to the Utility Rates to include the change to the water meter rate to take affect April 1 will need to be amended in the bylaw before it is passed.

**Motion 075.17**

***Councillor Martens moved that Council approve First Reading of Bylaw 724-C-02-17, a bylaw to authorize and govern water, sewer, solid waste, recycling and storm water rates for 2017, 2018 and 2019 as amended.***

**7-0 Carried**

**Motion 076.17**

***Councillor Abrey moved that Council approve Second Reading of Bylaw 724-C-02-17, a bylaw to authorize and govern water, sewer, solid waste, recycling and storm water rates for 2017, 2018 and 2019 as amended.***

**7-0 Carried**

**Motion 077.17**

***Councillor Chapman moved Unanimous permission for Council to proceed to Third Reading of Bylaw 724-C-02-17, a bylaw to authorize and govern water, sewer, solid waste, recycling and storm water rates for 2017, 2018 and 2019 as amended.***

**7-0 Carried**

**Motion 078.17**

***Deputy Mayor Van Rijn moved that Council approve Third Reading of Bylaw 724-C-02-17, a bylaw to authorize and govern water, sewer, solid waste, recycling and storm water rates for 2017, 2018 and 2019 as amended.***

**7-0 Carried**

**ITEM 057 7.4 FCSS PARENT LINK**

- M. Overbeeke said the Town already acts as the banker for the FCSS program in Coaldale. Now they are asking for the Town to be the banker for the Parent Link grant which would flow through the Town to Barons-Eureka-Warner FCSS. In the past it has gone directly to them but according to the government it should have

gone through the Town. It is a one-year agreement if the Town so desires.

- Mayor Craig asked if it created any administrative issues.
- M. Overbeeke said no, it is just one more cheque to issue.
- Councillor Martens noted in the past the money always came to FCSS but they found out they have to be either a society or a municipality which is why they are coming to the town. He suggested in the future they may become a charitable society.
- M. Overbeeke said it will take about a year to make any changes so an agreement with the Town is needed.

**Motion 079.17**

***Councillor Martens moved that Council approve signing the 2017-2018 Parent Link funding agreement as provided by Southern Region Child and Family Services for the Parent Link Centre Grant.***

***7-0 Carried.***

**ITEM 058 11.0 INFORMATION ITEMS**

- Councillor Duda, speaking to 11.6, asked if the Town should look to submit the regional peace officer program to be considered for the Minister's Awards for Municipal Excellence.
- Councillor Martens also suggested the partnership between the Lethbridge County, SMRID and the Town on storm water management should also be considered for an award.
- Councillor Duda also questioned if the internship program through emergency services should also be nominated for an award. She questioned if all three could be submitted and if administration would have the time to handle the submissions.
- Mayor Craig said it will take some resources to complete the applications.
- CAO Hastings said the application process is not too arduous and the Town does have information on hand to handle the application process.

**Motion 080.17**

***Councillor Duda moved that Council direct Administration to make application under the Minister's Awards for Municipal Excellence for the CPO regional program, the storm water management partnership and the Emergency Services internship program.***

***7-0 Carried.***

- Councillor Martens questioned if Council had been able to review Item 11.4, the Quarterly Report from FCSS. He noted he attended his first FCSS retreat in January and he had no idea how much FCSS did. He praised all they are able to do with the budget they have and he encouraged council to review the report.
- Mayor Craig encouraged those who will be attending the all-councils meeting coming up for Barons-Eureka-Warner FCSS to review the report.

**Motion 081.17**

***Councillor Martens moved that Council accept the Information Items 11.1 to 11.6 for information***

***7-0 Carried.***

- Mayor Craig expressed appreciation to M. Murphy and emergency services for the year-end report and all of the hours they contributed in 2016. He noted this was the first year all of the hours contributed by the volunteers were tracked.
- Councillor Duda questioned if that information was shared with the province, showing that the Town responded to 493 hours of medical calls.
- M. Murphy said he is not aware if those numbers are submitted but it is a significant amount of time the department spends responding to medical assist calls. Moving into the future it is something that needs to be looked at.
- Councillor Duda said perhaps those hours of duty should not be Coaldale's responsibility.
- M. Murphy said he has asked the new fire chief to look at levels of service for medical response and fire response to try and give Council a better idea of what the department is doing and should be doing.
- Councillor Chapman said former chief Van Rijn reported they were breaking new records every year with the exception of one year, 2015. It is an indication of the times and an expression that the Town is growing. It will impact the work the department is doing.
- Deputy Mayor Van Rijn asked if Council ever got all of its questions answered when it met with Alberta Health Services with regard to urgent care and the questions about Code Reds and such.
- CAO Hastings said the Town did receive a response. How they define Code Reds is very different than how the Town would define them. He suggested a follow-up presentation to dig a little deeper into those definitions would be warranted.

- Deputy Mayor Van Rijn said that would also provide an opportunity to address the concerns raised by Councillor Duda.
- Mayor Craig suggested a copy of the emergency services report be directed to Alberta Health Services drawing attention to Coaldale's contribution to medical responses.
- CAO Hastings said in terms of timeline, the Town has a few months to prepare as there is still some fine tuning to do with the data in light of the new definition of Code Red. He would like to make sure, before a letter is written, that the Town has all of the data lined up.
- Mayor Craig said there should be a problem with showing the hours that the department provides in medical assists.
- Deputy Mayor Van Rijn said hopefully they make note of the number of volunteer hours.

**Motion 082.17**                      ***Councillor Duda moved that Council direct administration to send the Coaldale and District Emergency Services annual report to Alberta Health Services.***

***7-0 Carried.***

**Motion 083.17**                      ***Councillor Hohm moved that Council go In-Camera at 6:38 p.m.***

***7-0 Carried.***

**Motion 084.17**                      ***Councillor Hohm moved that Council come out of In-Camera at 9:25 p.m.***

***7-0 Carried.***

**Motion 085.17**                      ***Councillor Duda moved that Council be authorized to deliberate past 10:00 p.m.***

***7-0 Carried.***

**Motion 086.17**                      ***Councillor Martens moved that Council go In-Camera at 9:29 p.m.***

***7-0 Carried.***

**Motion 087.17**                      ***Councillor Martens moved that Council come out of In-Camera at 10:09 p.m.***

***7-0 Carried.***



ITEM 059 12.1 LAND USE POLICY DISCUSSION

**Motion 088.17** *Deputy Mayor Van Rijn moved that Council direct Administration to return to Council with options in response to the Federal Government's marijuana legislation.*

*7-0 Carried.*

ITEM 060 12.2 BUILDING LEASE

**Motion 089.17** *Councillor Chapman moved that Council direct Administration to explore alternative options and recommendations for use of the Coaldale HUB facility.*

*7-0 Carried.*

ITEM 061 12.3 CAO CONTRACT

**Motion 090.17** *Councillor Martens moved that Council table the CAO Contract item to a later meeting.*

*7-0 Carried.*

**Motion 091.17** *Councillor Hohm moved that Council hold a special meeting to discuss the CAO Contract.*

*7-0 Carried.*

ITEM 062 12.4 CAO REPORT

**Motion 092.17** *Councillor Abrey moved that Council accept the CAO Report for information.*

*7-0 Carried.*

**Motion 093.17** *Councillor Chapman moved to adjourn the meeting at 10:10 p.m.*

*7-0 Carried.*



Kim Craig, MAYOR



Kalen Hastings, CAO